

REQUEST FOR ACCESS TO PERSONAL INFORMATION

Under the Privacy Act 1993



You may deliver your completed request by email to privacy@victimsupport.org.nz or by post to Victim Support at P.O. Box 3017, Wellington 6140, or deliver by hand to a staff member at a Victim Support office.

Personal Details

Victim Support requires some personal details to process your request:

- Victim Support needs to be satisfied as to your identity
- To deliver a response to your request we require an email address or postal address
- To contact you if we need to clarify your request, we require a phone number, email address, or postal address.

Evidence of Identity

To make a request for personal information, we must be satisfied that we know who you are. You will need to provide the following:

- Copies of **TWO** forms of ID (one must be photographic)
- Unless you are delivering your request to Victim Support office by hand, it is also necessary to provide an identity referee's written statement*
OR a photograph of you holding your photographic ID and this application

** The identity referee's written statement should indicate that he or she has sighted and signed the two forms of ID, compared the photographic image with you, and confirms they appear to be the same person. The identity referee must provide name and contact details. An identity referee must be over 16, not your partner or spouse or related to you or your extended family, and not live at your address. It is preferable for the identity referee to have known you for at least 12 months or be a person of standing in the community (e.g. registered professional, religious or community leader).*

Your Details

First name:	<input type="text"/>
Middle name(s):	<input type="text"/>
Family name:	<input type="text"/>
Date of birth (optional):	<input type="text"/>
Address:	<input type="text"/>
Post code:	<input type="text"/>
Email address:	<input type="text"/>
Phone number:	<input type="text"/>
Mobile number:	<input type="text"/>

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